

## SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of January 26, 2004

PRESENT: Colby, Berube, Jackson and Keans

ALSO: Ron Wanner, W. Lewis, Kenn Ortmann, Alan Dobrowolski, Bill Hounsell, and two members of the public

Meeting called to order 8:30am

1. Moved by Colby and seconded by Jackson to accept the minutes of the November 17, 2003 meeting – Approved unanimous

2. Old Business:

- a. Environmental Assessment (EA) Meeting with resource groups was conducted on 1/21/03. According to Kenn Ortmann the meeting appeared to go well and a follow up meeting will be scheduled in February. Rich Roach (Army Corps of Engineers) who attended the airport walk around was unable to attend this January meeting. A public hearing is scheduled for Thursday, January 29, 2004 at 7:00 pm in the Rochester City Council Chambers. EPA seems to be leaning towards projects by phases and not an entire mitigation package.
- b. Status reports and updates:
  1. FBO – OVA status quo – not much change but some slow down as a result of the cold weather. Paved tie downs full with short waiting list. Some grass tie downs available.
  2. Fuel truck between hangars 3 & 4 has been moved to a location beside the owner's jet in the tie down area. To the best of our knowledge the truck is empty. (will need to confirm so that it doesn't conflict with our SWPPP).
  3. Snow removal notice – SAOC was provided a copy of the snow removal notice mailed to all tenants and posted around the airport. It apparently worked, as there has been almost no conflict with our contractor during snowplow operations. Similar information should be made available each year prior to snow season.
  4. Hangar wait list – Lost several names during this years biennial review and update of the list. When all is settled there should be approximately 50 names on the list
  5. Hangar roof condensation and drip problem – Obviously no problems this time of year with very cold temperatures, still looking at a product to encapsulate beams and isolate rust, especially in older section of hangar 2. Product may require warm temperatures for installation.
  6. Terminal repairs – still waiting for carpenters
  7. Hangar wait list letter – Biennial notice and update of data, still waiting for a substantial number of folks to respond. SAOC decides to send 2<sup>nd</sup> notice and if no response remove name from wait list.
  8. Hangar 2 office leak – Unable to confirm during the winter season but we believe we have solved the leak problem. Spring rains will confirm our suspicions.
  9. Hangar inspection letter -Hangar inspection completed October 2003 and report provided to SAOC. Several hangars have items other than

those associated with aircraft storage, i.e. significant amounts of household goods. One unit was being heated with multiple electrical heaters. Letter sent to all tenants detailing the requirements of the signed agreement. (copy provided to SAOC)

10. Obstruction Beacons and fence project awaiting Governor and Executive Council approval, not on agenda as yet.

3. New Business:

- a. Environmental presentation scheduled for 1/29/04 at Rochester City Hall at 7 pm – Consultant will review Environmental Assessment.
- b. Veto override – Well done by local citizens Rob and Doris Gates and Rep Roger Berube on the floor of the House.
- c. New Federal CIP programmed signed. Next FAA project for Skyhaven is a dual wing plow truck to complete our snow removal package. FAA appropriation could amount to an annual \$150,000 entitlement for the airport. Also this new program allows the FAA to fund 95% of projects for NPIAS airports up to small hub size.
- d. 2<sup>nd</sup> annual OVA open house/fly-in planning in progress
- e. Next Meeting: February 23, 2004
- f. Future meeting dates: 3/22/04 and 4/26/04

Additional items:

Shield from rotating beacon has moved from proper location and needs to be re-aligned. Ron will coordinate when weather cooperates and it is safe to climb the water tower.

Fred has developed a possible plan for folks asking to replace hangar 1-10 rather than replacing the door and upgrading the electrical system.

Sandy and Bill Hounsell report that skyhaven is on the State's 10-year plan for the runway extension.

**SAOC Members**

**\* Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 9:55 am