

## SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of October 20, 2003

PRESENT: Colby, Hochgraf, Bergeron, Jackson and Keans

ALSO: Ron Wanner, N. Houle, W. Lewis, Kenn Ortmann, K. Pollard, Bill Hounsell, K. Lussier & R. Bennett Classic Aircraft Restorations Reps., and two members of the public

Meeting called to order 8:30am

1. Moved by Colby and seconded by Hochgraf to accept the minutes of the September 15, 2003 meeting – Approved unanimous

2. Old Business:

- a. FAA environmental folks, Richard Doucette, provided comments for the EA. Meeting scheduled 10/28/03 with consultant and sub-consultant, Aeronautics folks, and FAA to address comments for the preparation of the final document. At this point things are looking good for a finding of no significant impact. Following approval of the final document we will present the information to the resource folks to aid in our permit process and also hold a public hearing in the Rochester area to discuss the findings of the final document. Kenn Ortmann continues to work with abutters for possible mitigation sites.
- b. Storm Water Pollution Prevention Plan (SWPPP) is complete. Training for Aeronautics and OVA personnel was conducted on October 1, 2003 at Skyhaven. Inspection process will begin in late October and continue on a quarterly basis as a minimum. New commercial operators will be required to obtain their own permit or sign on with the current state approvals. In either case they will be required to comply with the SWPPP. Compliance also applies to all tenants and will be monitored by OVA and Aeronautics.
- c. FAA – ALP update: Airport Layout Plan (ALP) awaiting FAA approval. Ralph N-R has in his possession.
- d. Status reports and updates:
  1. FBO – Still growing and successful. Glen reports he needs additional space to conduct business. Would like to at least double present maintenance space.
  2. SWPPP training can be provided again if needed
  3. Hangar waiting list – Minor changes with 62 names currently on the wait list.
  4. Hangar 1-10 proposals – Kim Lussier along with Rob Bennett and Ray Gersleau (sp?) DBA Classic Aircraft Restorations are interested in hangar 1-10. They are presently working out of garages. They propose to repair and upgrade building with an offset of monthly rent to cover their expenditures. This would necessitate a long term lease to protect the investment which could well be a problem given the current climate involving the ownership of the airport. Kenn Ortmann placed a proposal before the Rochester City Council to see if the city is willing to lease the land, repair the building and then sub-let. Kenn is also looking at an option to have OVA be the intermediary.
  5. Fuel card reader – Repairs have been completed and there have been no additional complaints.

6. Terminal building repairs – Front door entrance replaced and door jam problem repaired. Floor repair will be delayed until later in the year to enable carpenters to complete outdoor assignments before winter sets in.
7. Brush cutting is in progress and should be completed by the end of October.
8. Hangar 2 office leak is difficult to track down. Current leak is not coming from the ceiling but appears to be flowing under the outer wall or from an adjacent hangar. Will continue to try and pin point during a rain event.
9. Joint seal around hangar 3 and 4 will not be completed this season and we will attempt to find a satisfactory fix in 2004.
10. Obstruction Beacons and fence project awaiting Governor and Executive Council approval, not on agenda as yet.

3. New Business:

- a. AOPA meeting with Rochester, Governor's Commission on Efficiency in State Government, Aeronautics, and AOPA New England Rep. was held on the 14 of October. The current situation at Skyhaven Airport was discussed at length and one point of total agreement was the hope that the rumors would cease about a possible closing of the airport. The Commissions report is due in early November and it will be interesting to see the recommendations for the Skyhaven Airport.
- b. Hangar inspections are scheduled for 10/24/03. This is the annual inspection of hangar mechanical equipment and the first annual Storm Water Pollution Prevention Plan required inspection.
- c. Clean up around hangars – If the area around the hangars is not kept clean it will become an issue with the SWPPP and lead to possible restrictions. Waste oil can be deposited in the receptacle near the fuel farm and small amounts of hangar trash can be deposited in the dumpster.
- d. Next Meeting: November 17,
- e. Future meeting dates: 12/15/03

Kenn Ortmann introduced Karen Pollard new Economic Director for the City of Rochester.

Bill Hounsell reports he is still working on wetland mitigation issues.

Move into non-public session for legal issue. Roll call vote unanimous

**SAOC Members**

**\* Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 10:15 am

