

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of December 19, 2005

PRESENT: Keans, Colby, Jackson (*Did not have a Quorum*)

ALSO: Tricia Lambert, Kenn Ortmann, Walt Lewis

Meeting called to order 8:30 am

1. Approval of minutes of November 14, 2005 - Moved by Colby and seconded by Jackson- unanimous (*To be approved at next session- No Quorum*)

2. Old Business:

- a. Environmental Mitigation Update - The project has reached “substantial Completion”. There is a punch list that will be completed by the end of next summer. All parties were on site (12/14/2005) to approve the work that was completed so the land may be transferred to the Society of the Protection of New Hampshire Forests.
- b. Fencing project – Project is complete for this season. Punch list items and additional work will resume in the spring.
- c. Status reports and updates:
 - 1). FBO –Nothing Unusual- Glen has put a call into Mark Perry regarding the snow banks next to the paved surfaces. (Too High) The Cessna 150 is to be inspected by the FAA today. OVA is working on the Shed. Sandy Keans will look at the site of the shed with Glen.
 - 2). Hangar List- 50 Names
 - 3). Rotating Beacon has been repaired. Glen will remove the NOTAM.
 - 4). Bond Payment Issue- Michael Pouliot from the Bureau has offered to provide any assistance on this matter.
 - 5). Signage- Re-erected by the NHDOT, Bureau of Traffic
 - 6.) Fuel Farm- Lakes Region was the low bidder. They have worked on the system before and were the original installers. Approximate Cost \$13,000-\$15,000.
 - 7.) OVA Shed- Sandy Keans will look at the area where the Shed is to be erected.

3. New Business:

- a. CIP Wish List- See attached Draft. Rehabilitation of the Runway has been programmed for Design in 2009 and Construction in 2010. (Note that the projects have not been programmed with the overall state program and have not been submitted to the FAA at this time.)
- b. Members Terms
 - 1.) Walter Colby was appointed by Dover. Letter was received
 - 2.) Dick Jackson is going before Governor and Council on 12/20/2005
- c. Next Meeting: January 23, 2005
- d. Future Meeting Dates: 2/20/06, 3/20/06

4. Non Public Session- None

5. Adjournment 9:10 am

HAPPY 2006!

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**