

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of March 17, 2003

PRESENT: Jackson, Colby, Hochgraf, and Keans

ALSO: Ron Wanner, Tricia Lambert, Kenn Ortmann, Bill Hounsel, Glen Horne, and several tenants

Meeting called to order 8:30am

1. It was moved by Colby and seconded by Hochgraf to accept the minutes of the 2/24/03 meeting. - Unanimous

2. Old Business:

- a. Edwards and Kelcey continues to work on the EA. The process will continue as the ALP gets approved. Kenn Ortmann met with Mrs. Champlin's attorney regarding wetland issues. Kenn will put a memo together on behalf of the two of them for our edification.
- b. Storm Water Pollution Prevention Plan (SWPPP) is being prepared in final draft form by Smart Associates. SAOC should have a draft for review by next meeting.
- c. Management structure – Continue on agenda
- d. FAA – ALP update: Airport Layout Plan (ALP) proposal is presented to the SAOC. After additional discussion it is moved by Keans and seconded by Hochgraf to endorse the ALP as presented and forward for FAA signature. - Unanimous This action allows the EA process to continue on wetland mitigation issues.
- e. Status reports and updates:
 1. FBO – Still very busy – Still looking for additional airport space.
 2. Celebration of Flight activities planned for August 16th and 17th at Skyhaven. OVA have established a committee and are planning a big gala, including dance and available on airport camping.
 3. Hangar waiting list – One available hangar in the past month, presently going thru list to fill. Several individuals on the existing list have elected to drop off and some have been unreachable either by telephone or mail and will be removed from the list. Presently ± 64 names on list.
 4. Hangar 1 pavement and crack seal will begin when weather permits.
 5. Sewer project – Currently on city CIP.
 6. AG has reviewed and Okayed proposed changes to the hangar rental agreement. Presently 8 of 39 tenants have refused to sign or excepted sections of the agreement. AG agrees on final written request for agreement and if not forthcoming a notice of termination.
 7. Legislative update – HB-560 with amendment (Technical corrections to RSA 422 and Flying while intoxicated) and HB 561 (Repeal of Financial Responsibility Act) have passed the House. HB-724 (Skyhaven time extension) is out of House Public Works at into House Finance. HB-812 (private airports offered for sale) is in House Public Works following hearing. HB-89 ITL by House.
 8. Land lease – understudy, leave on agenda for continuation of discussion.

9. Snow removal is going very well, especially considering the weather this season. Now waiting for Mother Nature to do her part.
 10. Beacon and fence project is progressing. Hope to have out to bid by end of March with Federal grant application by 1 May 2003. Still working to determine number and location of FAA required lights.
3. New Business:
- a. Homeland security – Fred is looking for possible sources of funding from a security and public safety standpoint. If successful this might speed up hangar development.
 - b. Communications issues, SAOC/Tenants – Fred looking for a way to be in contact with tenants to make announcements about activities. Kenn will also look at possible options. Flying club also has a site and might be able to aid in dissemination.
 - c. Visitor issues: Dick Ruel – Skyhaven Flying Club has concerns about ice in hangar and at doors. Realizes it's not an easy fix and that every North or East facing hangar has the same type of problem. Believes a drain or roof extension would be the most practical fix. Bob Stiner expresses concern about the future of hangar 1 and the need to get on the waiting list. Fred assures Mr. Stiner that he would be relocated as part of the hangar 1 reconstruction. Dennis Mee also expresses concerns about ice and water in the hangar. He believes closer attention to snow removal around the hangars would help alleviate the problem. Glen was advised and will work to keep hangar walls and doors clear. Mr. Mee also expressed concern that the SAOC was giving up the non-precision approach to runway 15 without appropriate input from the flying community.
 - d. Next Meeting: April 21, 2003
 - e. Future meeting dates: 5/19/03

Meeting adjourned 10:18 am