

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of May 17, 2004

PRESENT: Hochgraf, Jackson, Colby, Berube, McCarley, and Keans

ALSO: Ron Wanner, Kenn Ortmann, Walt Lewis

Meeting called to order 8:30am

1. Approval of minutes, McCarley moves acceptance of 3/22/2004 minutes, 2nd by Colby – unanimous

2. Old Business:

- a. Environmental update - Environmental Assessment has been signed with a finding of no significant impact. The site walk of the Champlin property went well. An MOU is being written by Mrs. Champlin's attorney and will include input from Rochester, Aeronautics, and the Society for the Protection of NH Forests. This process is moving right along without major stumbling blocks to date.
- b. Status reports and updates:
 - 1). FBO update - Glen Horne states that things are going very well.
 - 2). Summer fly-in scheduled for 21 & 22 August 2004, will be similar to last years with the addition of air show activity.
 - 3). Runway lighting - Operational but not sure of cause, multiple failures the may have been caused by a ground lightening strike.
 - 4). Hangar wait list - Approximately 45 names – not much change
 - 5). Septic system - Repaired, check valve failure and new pump.
 - 6). Terminal repairs - Waiting for DOT carpenters for floor repair, should start any time.
 - 7). Hangar 2-18 rented and state materials stored in 2-18 have been moved to the SRE building. Hangar 1-10, 8 of 48 names on the hangar waiting list have expressed an interest in renting the hangar in one way or another. Dennis Mee has suggested it might be better to demolish and rebuild and is checking on costs. Current 32X60, could go as large as 45X84 and still fit the site.
 - 8). Beacon and fence project - Approved by Governor and Executive Council and now waiting to hear from the contractors.
 - 9). Minimum Standards – Each SAOC member has received a copy of previous rule package and a copy of Pease rules and the Wisconsin guidelines will be left at the airport.
 - 10). Hangar 1-10 tax issue with Rochester has been cleared up, thanks to Kenn Ortmann.
 - 11). Food service – Current operator has necessary insurance paperwork and most likely the state Certificate of Good Standing.

3. New Business:

- a. Jump in electrical usage for hangar 2 in Mar and Apr. Will try to identify cause.

- b. FAA 50-10 inspection scheduled for September 2004
- c. Runway painting – DOT Traffic will inspect within a few weeks and plan on repainting the runway just prior to the airshow and 50-10 inspection.
- d. Next Meeting: June 14, 2004
- e. Future meeting dates: July 19, 2004

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 9:35 am