

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of May 19, 2003

PRESENT: Colby, Hochgraf, and Keans

ALSO: Ron Wanner, Tricia Lambert, Kenn Ortmann, Bill Hounsel, Walt Lewis, and Dan McCue

Meeting called to order 8:30am

1. **There was no quorum of the SAOC** therefore acceptance of the minutes was postponed until next scheduled meeting. Minutes of 4/21/03 and 5/19/03 meetings will be addressed at the June Meeting.

2. Old Business:

Item e.5 was moved forward in the agenda, and consisted of an update presentation by the Homemakers on the sewer planning issue. It now looks like the sewer line will come out of the Homemakers property and run south along Rochester Hill Rd to Airport Rd. CLD is doing the preliminary engineering and has developed early estimates in the \$1.2 million dollar range.

- a. Edwards and Kelcey continues to work on the EA. Following ALP approval we can expect to see draft sections in six to eight weeks.
- b. Storm Water Pollution Prevention Plan (SWPPP) has been presented to the FAA. The FAA considers the plan as 95% complete and is coordinating with Smart Associates to finish the product.
- c. Management structure – (Continue on agenda) Fred had a discussion with SUR as to how the land preparation for expansion might be accomplished and received preliminary estimates. Referencing Fred's spread sheet, it was mentioned by Tricia Lambert that the percentages (50% & 65%) used to show FAA participation seemed on the high side. Another updated look at potential rental fees is needed to accomplish future north ramp development.
 - Added: Dan McCue again voices concerns that prices for leases may be on the high side and not related to actual costs. Tenants can't carry the entire load.
- d. FAA – ALP update: Airport Layout Plan (ALP) awaiting FAA approval.
- e. Status reports and updates:

2. FBO – Still very busy.
3. Planning continues for Celebration of Flight activities scheduled for August 15th, 16th and 17th at Skyhaven. OVA has promised a unique and exciting event.
4. Hangar waiting list – All hangars filled, 60+ names on the wait list.
5. Hangar 1 pavement and crack seal in final stages of completion. There was an error in the Public Works plans that went out for bid that affected the grass areas around the pole hangars. Matt Moore (DOT/PW) negotiated a trade off that allowed us to pave the areas originally planned. This meant leaving some of the older pavements in place (they had been scheduled for replacement).

6. Addressed above as first item on agenda.
7. SRE repairs to doors complete, gutter and siding have been repaired and braced.
8. Legislative update – HB 724 Skyhaven extension was amended and passed the Senate, now awaiting House concurrence on the amendment. Right of first refusal Bill remains in the House committee and will probably remain there until next session.
9. Land lease discussion – Fred discussed under 2.c
10. Electrical usage – There is a distinct possibility we will have to use the individual meter system for our hangars and obtain monthly readings. For some reason there is a very large demand factor in hangar 2 recently which significantly increase the cost of electrical power. This is not just the kilowatt-hour usage but also the rate of demand.
11. Beacon and fence project application is at FAA. Fence will be just off the 50-foot road right of way and run from the SRE building as far south as money will allow. SAOC reiterates that it does not want the airport fenced, and certainly does not want vinyl coated or colored fabric. If the airport must be fenced then the SAOC requests regular galvanized fencing. The SAOC received confirmation the project is FY03 Federal dollars. The beacon replacements will be on four wooden poles with long life light bulbs. When the beacon project begins some trees will have to come down.
12. Web site – OVA placed construction information as well as minutes and agenda information on their web site, which worked out very well.
Thank You OVA.

3. New Business:

- a. Hangar 1 door – corner of building moved with this winters weather conditions. Ron working to come up with a solution.
- b. Terminal building repairs – Next week a state carpenter crew from Concord will inspect and determine the amount of repair required. If within their capabilities they will try to fit our repairs within their existing work schedule.
- c. Water tower beacon – Some thought that Rochester might rent space on top of tower but they also need to approach structural issues. The outcome may have impact on the operation and location of the airport-rotating beacon.
- d. Next Meeting: June 16, 2003
- e. Future meeting dates: 7/21/03, 8/18/03

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 10:30 am

