

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of July 18, 2005

PRESENT: Keans, Colby, Jackson, Hochgraf, and Bergeron

ALSO: Ron Wanner, Kenn Ortmann, and Glen Horne

Meeting called to order 8:35 am

1. Approval of minutes of June 20, 2005 - Moved by Hochgraf and seconded by Colby
- unanimous

2. Old Business:

- a. Environmental update - FAA grant has been received and contract approved by Governor and Executive Council. Construction on track for early August and permits are in hand.
- b. Status reports and updates:
 - 1). FBO – Glen has had some health problems and explained to the SAOC his current status. Flight school is doing well and they are considering another aircraft and full time flight instructor. Glen briefly relates plans to have a blood drive in near future as a thank you and “pay back” for care received by Glen.
 - 2). Air show scheduled for August 20th & 21st including participation by the Air National Guard, possible A-10 and F-16 participation. Larger show than last year and a more significant investment by OVA.
 - 3). Beacon project - Completed
 - 4). Current hangar wait list has 53 names. Many on the list are looking for hangar development versus hangar rental, and still others are already in hangars and looking for specific upgrades.
 - 5). Electric charges/usage – Written documentation will be provided tenants in monthly billings. Sub-lease procedures – Written documentation will be provided tenants in monthly billings.
 - 6). Hangar 1 spotlight inoperative. – Will schedule electrician to repair.
 - 7). Update on Aeronautics office staff – Alan has left Aeronautics and temporary help has been provided by Public Works in support of our account clerk position although this help will end shortly. Hoping to hire a part time temp account technician in the interim. Ron retiring in September. Alan position with some modification is being advertised.
 - 8). Fire alarms in hangars 3 and 4. Need to get Simplex in to check both systems; hangar 3 has a transformer problem.
 - 9). Fence project to be re-bid for linear footage and gates only, not electronics. Results of bid expected within the next two weeks.
 - 10). Hangar 3 outside lights remain on after daylight, apparent photo-cell failure. Will schedule electrician to repair. Will consider changing photo-cell system to a timer system.
 - 11). New PAPI currently being installed by FAA

3. New Business:

- a. Status on Glen's health – discussed earlier.
- b. Pavement hole behind Pole Hangar 1-9. About 3 foot dia. hole in pavement and down to drainage pipe. District 6 hopes to be able to repair problem as "Force Account" work in relatively near future. Problem appears to be at cement pipe joint and resulted in collapse of pipe.
- c. Two additional paved tie-downs requested by Glen. Should not be a problem as long as wing tip stays inside of apron red line.
- d. Septic problem resulted in back-up and alarm sounding. Ground fault circuit breaker was cause and system operated normally after breaker was replaced.
- e. Next Meeting: August 18, 2005
- f. Future meeting dates: 9/19/05

RON RETIRES IN SEPTEMBER

4. Non Public Session- None

5. Adjournment 9:30 am

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**