

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of August 11, 2003

PRESENT: Colby, Hochgraf, Jackson, and Keans

ALSO: Ron Wanner, Kenn Ortmann, D. Mee, and R. Stiner

Meeting called to order 8:30am

1. Moved by Hochgraf and seconded by Jackson to accept the minutes of the April 21, 2003 (as corrected) and June 16, 2003 meetings - unanimous

2. Old Business:

- a. FAA environmental folks, Richard Doucette, have the bulk of EA in hand for review and comment along with the Storm Water Pollution Prevention Plan (SWPPP).
- b. Storm Water Pollution Prevention Plan (SWPPP) at FAA.
- c. Management structure – Remove from future agendas
- d. FAA – ALP update: Airport Layout Plan (ALP) awaiting FAA approval. Ralph N-R has in possession awaiting EA review for compatibility.
- e. Status reports and updates:
 1. FBO – Still very busy even with impact from the exceptionally wet season. Mowing in progress.
 2. Planning continues for Celebration of Flight activities scheduled for August 15th, 16th and 17th at Skyhaven. Glen explained everything is a go.
 3. Hangar waiting list – Minor changes with 60+ names on the wait list. Continuing to run list on hangar 1-10.
 4. Correction to April minutes voted earlier.
 5. Fuel card reader – Enclosure causes a reflection at night that makes it difficult to read screen. Carpenters will modify when they come to the airport to do the terminal work.
 6. Terminal building repairs – Carpenter waiting for supplies and will begin repairs in near future to door and floors.
 7. Brush cutting - Glen has purchased a new mower and would like the brush cutting requirement to become part of his basic contract.
 8. Land lease discussion – Remove from agenda until more is learned about status of airport/Governor's office.
 9. Budget constraints - Not sure of what will result from discussions in Legislature.
 10. Obstruction Beacons and fence project expected to make next Governor and Executive Council meeting.
 11. Outstanding debt to Feds is approximately \$3,363,241 with the first significant reduction coming in 2005.

3. New Business:

- a. Hangar 1-10 might need significant upgrading. Public Works will inspect later this week and advise if structurally sound and electrically safe. Concrete floor is in good shape and absolutely dry. Fred suspects not all square footage is useable.

Fred Hochgraf and Ty Waterman request swap of hangar 2-1 and 3-2. SAOC approves. Fred Hochgraf also requests previously approved heater approval be shifted to hangar 2-1. SAOC approves.

- b. A member of the Governor's Efficiency Committee visited Skyhaven and spoke to Glen Horne about the airport.
- c. Pavement in front of hangar 2-6 needs repair because of heat cable that was put in pavement several decades ago and no longer operates. Plan to also repair pavement in front of hangar 1-10 while equipment is on site. Fred Hochgraf reports that hangars 3 and 4 have major frost heaves (above 2 inches) during winter months. He believes we could solve much of the problem with a joint seal mixture between the pavement and the concrete floor. Ron will investigate with Public Works for possible action. Since frost is gone hangar 1-1 has settled back down into position and door closes properly and roof apparently no longer leaks. D. Mee tenant in 4-6 would like to insulate hangar, primarily the roof. SAOC advises that he must comply with city codes and that if he leaves hangar he must remove or leave insulation in place at no cost to airport. When vacating the decision to remove or leave insulation in place rests with airport management. SAOC supports and approves request with the above conditions.
- d. Hangar door repairs – Most repairs have been completed. Question was asked by R. Stiner about door lubrication. As part of regular annual fall inspection, routine repairs and lubrication get scheduled.
- e. Runway line painting – Ron will schedule if DOT Traffic can provide time and scheduling.
- f. Next Meeting: September 15, 2003
- g. Future meeting dates: 10/20/03

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 9:45 am