

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of September 19, 2005

PRESENT: Keans, Colby, Jackson, Hochgraf, and Bergeron

ALSO: Ron Wanner, Tricia Lambert, Kenn Ortmann, Walt Lewis, Dennis Mee, and Paul Arsenault

Meeting called to order 8:35 am

1. Approval of minutes of August 15, 2005 - Moved by Colby and seconded by Hochgraf- unanimous

2. Old Business:

- a. Environmental update - The two culverts are near completion. Vandals have broken the lock and completely drained the upper pond (Champlin Pond). Champlin Pond was closed off to allow for water to build up so that it may be drained again after the Lower pond is drained. Reasoning for this is to allow a natural path or trench to form from the upper pond to the lower pond.
- b. Fencing project – Fencing Project is underway- the entire fence line as contracted has been marked out. Installation of the fence has begun north of the Snow Removal Equipment Building (SRE) building. Negotiations with the contractor is underway to utilize the remaining funds in the grant. Two options: Additional linear feet of fence and/or electrifying the gate(s). Cost will determine which option is chosen. Fred Hochgraf has concerns about adding electronics to the gates- it will increase the maintenance costs to the airport, adding additional expenses for the city of Rochester should they take ownership of the airport.
- c. Status reports and updates:
 - 1). FBO –Paul provided a report that the student base is up 20%. They are looking at the feasibility of acquiring another aircraft
 - 2). Air show 2005- 6000 people attended on Saturday, 7000 people attended on Sunday. There was rain on Saturday so many came back on Sunday. They had a small loss on the event but made it back on the public relations.
 - 3). Storm Water Pollution Prevention Plan (SWPPP) and hangar inspections will be performed today 9/19/2005.
 - 4). Current hangar wait list has 49 names. Most on the list are already in hangars and looking for specific upgrades. One Pole hangar was recently rented.
 - 5). Tenants were notified of electrical charges--to date there has been no reaction.
 - 6). Hangar 1 spotlight is repaired.
 - 7). Hangar 3 outside lights are in the process of being repaired.
 - 8). Fire alarm system is waiting for parts.
 - 9). Airport Rotating Beacon- Bulb is burned out and the lens is cracked. Repair is in process.

3. New Business:

- a. Mike Pouliot was introduced as the new Aviation Supervisor for the Division of Aeronautics
- b. Account Technician at Aeronautics – new part time temp 0830 to 1430 – L.J. Place
- c. Next Meeting: October 17, 2005
- d. Future meeting dates: 11/14/05, 12/19/05
- e. Fred Hochgraf stated that he has been reviewing the state bonds for the hangars. He believes that there is an error in the Treasury's calculation. Ron Wanner stated that he has called the Treasury and they will be investigating the issue.
- f. FAA was here at Skyhaven to check the new PAPI. The Division will be writing a letter to the FAA to accept the PAPI installation work. The PAPI will be maintained by the FAA.
- g. It was stated that Emergency Management may be looking at Skyhaven as a possible landing site.

A RETIREMENT PLAQUE WAS GIVEN TO RON WISHING HIM
GOODBYE AND BEST WISHES!

4. Non Public Session- None

5. Adjournment 9:40 am

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**