

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #72

March 9, 2015

Present:

Peter Bruckner, Chair SAAC
Kenn Ortmann, SAAC
Bill Richard, SAAC
Todd Batton, SAAC
Christine Soutter, SAAC
Richard Jackson, SAAC
Dan Barufaldi, SAAC
Sen. Sam Cataldo, SAAC
Glenn Horne, GP Aviation
Ken Weyler, SAAC
Jim Rogers, SAAC
Frank Torr, PDA
Mark Gardner, PDA
William Bartlett, PDA
Heath Marsden, Jacobs Engineering
Bill Hopper, PDA Airport Manager
Andrew Pomeroy, PDA Airport Operations Supervisor

Next meeting:

TBD

I. Standard Topics

- a. Peter Bruckner, SAAC Chair called the meeting to order at 0830 local time.**
- b. Election of SAAC Officers.**
 - i. Peter Bruckner was re-elected as Chair
 - ii. Kenn Ortmann was re-elected as Vice Chair after a brief discussion of his new commitments and a request for other nominations or volunteers. No other members stepped forward.
 - iii. Bill Richard was re-elected as Treasurer and Secretary.
- c. The meeting minutes were accepted with one typo correction requested.**
- d. GP Aviation Report** – Glenn reported that he has picked up a few new customers from both on and off the field but that the last quarter had been slow, mostly due to the harsh winter weather. He has had enough work to keep him in the hangar at least four days a week however.
 - i. Peter Bruckner reported that Glenn Horne had been featured in Yankee Magazine for his recent reenactment of Henry David Thoreau's trip through Maine that resulted in his book, The Maine Woods. Glenn as a Maine Guide had lead the 16 day canoe trip and camped at all the locations Thorough camped in the book.
- e. Finance Report:**

Bill Hopper summarized the report for the Irving Canner

- i. Fuel sales and hangar rentals are significantly under the projected budget amount. Fuel sales is the major contributor to this and it reflects the various runway closures due to construction and the harsh winter weather. We are now down to two vacant t-hangars (four previously) and expect to be filling those soon.
- ii. Bill Hopper stated that he would like to take just a moment to commend the Snow Removal Crew at Skyhaven for all their hard work and for keeping the airfield open and clear of snow through some of the harshest winter weather on record. With the heavy snow fall and equipment breakdowns, "If it could have gone wrong it did go wrong, and yet there was minimal closure time because of the efforts of Andrew, Al Caldwell, Lester Connor and Rod Hersey." The SAAC Members asked Andrew to pass along their thanks to the Skyhaven Maintenance Crew for their efforts.
- iii. Construction expenditures shows \$3.5 million in construction costs. 95% of this expense is reimbursable with AIP and State funds, but it was necessary for the PDA to pay out the full amount first and then submit for reimbursement. The current numbers show the cash flow associated with the construction. Once reimbursed the PDA direct cost will be \$200,000.00. An important note is that the RWY 33 ODALS were flight checked and approved last week and so Skyhaven now has approach lights.

f. Webpage Feedback – None

g. Subcommittee Reports:

- i. Christine Soutter reported that the Marketing/Wings and Wheels Subcommittee met before the SAAC Meeting and will soon be meeting weekly to prepare for the upcoming Wings and Wheels event on June 13th. The committee is currently in search of a PA System and looking for volunteers to help set up on June 12th.

II. Old Business:

a. Planning, Logistics, and Scheduling RWY 15/33 Reconstruction

Heath Marsden of Jacobs reported that the Flight Check has been completed on the new ODALS and REIL Lights. Runway Painting and Taxiway Painting is scheduled to begin with the hope of having the painting completed before the May 16th Runway Grand Opening and Ribbon Cutting event. Pike and Moulison continue to work on various punch list items and have some more tree removal/trimming to do as well.

b. Radio Communications Recording Device

Andrew presented the data from the GARD System and there were no real surprises. As of this past March we do have a year's worth of data in the system. These numbers show the airport had 5,857 Operations for this past year. These numbers are expected to go up, as we had the runway construction during

our busiest flying season followed by very harsh winter weather. Despite the two weeks of heavy snowfall in the January into February timeframe the GARD System shows 494 Operations in the month of January and 472 for the month of February.

c. Sumner Properties

Bill Hopper reported that he had spoken with Mark Favolise and they are proceeding forward with bringing the Jet A Tank back into service and should begin planning work with the hangar when Mr. Davis returns from Florida.

Peter Bruckner asked if there were any hangar plans to present to the SAAC. Bill reported that no there were no formal drawings to show at this point and that the current plan is for the hangar to be a pre-fab structure with no plumbing or office space, just shade and shelter.

There was a discussion on the proposed location of the hangar and the expected loss of some tie-down spaces.

d. Taxilane & Drainage Rehab Project

Heath Marsden reported that the project is currently going through the funding process and the application was submitted to DOT this month. Phase 1 We would expecting Governor and Council Approval for phase 1 in the September - October time frame.

Andrew reported that the project is to rehabilitate the pavements and drainage around the T-Hangars. The PDA Airport Management Department had determined that because of the construction methods used around the T-Hangars that there has been a number of systemic issues regarding the drainage. In many areas water run-off runs into instead of away from the T-hangars. This combined with some areas of spalling and sink holes prompted the PDA to reprioritize the CIP to address this pressing issue that impacts our tenants. The project will be broken down into two phases. Phase I will include project design,

III. New Business

None

IV. Public Comment

None

Meeting was adjourned at 0935 am Local time

All meetings take place in the Skyhaven Airport Terminal Building starting at 8:30am unless otherwise noted.

Respectfully submitted, Andrew B. Pomeroy for Chair Peter Bruckner.