

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #73

June 8, 2015

Present:

Peter Bruckner, Chair SAAC
Kenn Ortmann, SAAC
Bill Richard, SAAC
Todd Batton, SAAC
Christine Soutter, SAAC
Dan Barufaldi, SAAC
Sen. Sam Cataldo, SAAC
Ken Weyler, SAAC
Jim Rogers, SAAC
Frank Torr, PDA
Mark Gardner, PDA
Irving Canner, PDA
Andrew Pomeroy, PDA Airport Operations Supervisor

Next meeting: TBD

I. Standard Topics

- a. Peter Bruckner, SAAC Chair called the meeting to order at 0830 local time.**
- b. The meeting minutes were accepted as written.**
- c. GP Aviation Report:** None
- d. Web Page:** None
- e. Finance Report:**

Irving Canner reported on the financials for the last ten months ending in April.

- i. Decrease in aviation sales due to lower than budgeted fuel sales. This was mostly due to construction. The consumption was down 10,000 gallons from the 19,000 gallons pumped from the previous year. Decrease in revenue is also attributed to the drop in average fuel sales mark up from 15% to 9%
- ii. Labor costs were up due to a harsh winter and overtime put in by snow removal crews. Labor hours amounted to \$70,000.00.
- iii. Page 4 of the financial report shows construction costs (Runway reconstruction) to date of \$3.2 Million with a projected cost of 4 million dollars by contract completion. 95% of this expense is reimbursable with AIP and State funds, but it was necessary for the PDA to pay out the full amount first and then submit for reimbursement. The current numbers show the cash flow associated with the construction. Once reimbursed the PDA direct cost will be \$200,000.00.

- iv. The report also shows just over two million dollar shortfall in operating loss that the PDA has incurred since acquiring Skyhaven Airport. For the 2016 Budget numbers Irving projects an operating loss of \$63,000.00 for FY16.

Kenn Ortmann asked about the 9% fuel mark up. Andrew and Irving explained that prior to the construction fuel was purchased at the going rate, but with the construction slow down the fuel was not being sold, and the cost of fuel dropped considerably. We had to mark down the fuel to cost, to get it to sell, and that brought the average down. We have since purchased fuel at a very low price and May was a very good month for fuel sales.

There was a discussion about the sale of MoGas and the benefits and costs associated with it. Additional facilities would need to be purchased to sell MoGas.

Peter inquired as to plans to extend the useful life of Hangar 1. He stated that the concrete has excessive heaving. There was a lengthy discussion of possible maintenance options to repair hangar 1.

f. Webpage Feedback – None

g. Subcommittee Reports: Wings and Wheels

- i. Christine Soutter reported we have the largest number of vendors ever signed up for the upcoming Wings and Wheels event and we are expecting a great event, provided the weather is good. There will be Helicopter rides, biplane rides, and lots of activities for the kids. Christine also informed everyone that this would be Tracey's last year heading up the Wings and Wheels event for the Rochester Police Department, and expressed how important Tracey Hayes's leadership and influence has been. Weather forecast is for a 30-40% chance of rain. There will not be a rain date. The event will go on rain or shine.

II. Old Business:

a. Planning, Logistics, and Scheduling RWY 15/33 Reconstruction

Andrew reported that the remaining punch lists items consist of 1) The Surface Painted Runway Hold Position Signs 2) Some Modifications to the ODALS access road, 3) Some tree and brush removal 4) Some drainage improvements around the PAPIs and south end near the ODALS.

Kenn Ortmann complement the painting of the taxiways, and how well it shows up particularly at night. Peter Bruckner commented that the ODALS look great and the shielding is very effective. Peter commented that with the new lighting that Skyhaven is now one of the nicest airports in the area to fly into at night. Peter further clarified that the ODALS only come on at the highest step and with seven clicks of the mike.

b. Radio Communications Recording Device

Andrew presented the data from the GARD System and there were no real surprises. As of this past March we do have a year's worth of data in the system. The numbers show the airport had 2,640 Operations so far for this calendar year. We had 514 Operations in the month of April and 725 operations in May. Peak times of day seem to be between 10 am and 1 pm.

There was a lengthy discussion of how we can use the numbers and now that we have more than a year's worth of data how the numbers compare to what we thought they would be. Andrew reported that the numbers are useful as we now have tangible numbers instead of a guess. Christine asked how the numbers compared to what we thought it would be. Andrew replied that there is what we thought the numbers would be and what the state had projected them to be. The numbers are proving to be more in line with what we expected but unfortunately they are significantly less than the state projections (about half).

c. Sumner Properties

Andrew reported that Sumner Properties is working through the permit process for the activation of the JetA fuel farm with NH DES. They have accomplished the initial tank clean up and are awaiting approvals to proceed with the piping upgrades and to bring the tank back into service.

Peter asked if there has been any movement as far as a hangar design. Mark Gardner replied that Sumner has the lease agreement documentation in hand but we have yet to hear back from them regarding it. The ball is in their court, and the PDA has done all they can do at this point.

d. Taxilane & Drainage Rehab Project

The funding request for the design phase of the project is being submitted to the NH DOT. Expecting it to go before G&C in the September – October time frame.

Peter requested an Airport Manager's report. Andrew commented that we are focused on the upcoming Wings and Wheels event that all the hangars are full, and fuel sales are going well.

III. New Business

Kenn Ortmann comment that we are very pleased to have two flight schools signed up to attend the Wings and Wheels event and he would like to know if there was a mechanism for us to communicate with them should they be interested in setting up a satellite flight school here at Skyhaven. Andrew replied that yes, there is a mechanism for that and that there has been some discussion to that end, but nothing solid that could be discussed here.

There was a lengthy discussion of drone pilot training and if there were any opportunities for Skyhaven in this new industry.

IV. Public Comment

Peter Bruckner inquired as to public comment to which Mr. Walter Lewis replied simply, "Very Happy, I'm very happy." Bambi Miller stated that she was, "Very happy as well."

Meeting was adjourned at 0935 am Local time

Peter stated that when legislature is in session we will plan on holding SAAC meetings on the first Monday of the month, and from July – September we will try to hold them on the second Tuesday of the month. Peter reminds everyone to check the Skyhaven web page as the meetings will always be posted on the calendar at least two weeks prior.

All meetings take place in the Skyhaven Airport Terminal Building starting at 8:30am unless otherwise noted.

Respectfully submitted, Andrew B. Pomeroy for Chair Peter Bruckner.