

**SKYHAVEN AIRPORT OPERATION COMMISSION
MEETING OF DECEMBER 15, 2003 - 8:30 AM**

**SKYHAVEN AIRPORT TERMINAL BUILDING
SKYHAVEN AIRPORT, ROCHESTER, NH**

AGENDA

1. Acceptance of minutes of November 17, 2003 meeting
2. Old Business:
 - a. Environmental Update (EA)
 - b. Status reports and updates
 - 1). FBO
 - 2). Fuel truck vicinity hangar 3 & 4
 - 3). Snow removal notice
 - 4). Hangar wait list
 - 5). Roof beam drip problem
 - 6). Terminal building repairs
 - 7). Hangar waiting list letter
 - 8). Hangar 2 office leak
 - 9). Hangar tenant letter
 - 10). Beacon and fence project
3. New Business
 - a. Hangar 1-3 floor pavement
 - b. Next meeting: January 26, 2004
 - c. Next meeting dates: 2/23/04
4. Non-Public session (if required)
5. Adjournment