

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of February 13, 2006

PRESENT: Keans, Colby, Jackson, Hochgraf

ALSO: Tricia Lambert, Kenn Ortmann, John Scruton, Brian LeBrun, Karen Pollard, Paul Arsenault and Carol Niewola

Meeting called to order 8:50 am

1. Approval of minutes of December 19, 2005 - Moved by Colby and seconded by Jackson- unanimous (*January meeting cancelled due to weather*)

2. Old Business:

- a. Environmental Mitigation Update - On hold until next spring. Tricia spoke with Tom Howe, SPNHF and as of two weeks ago Mrs. Champlin has not signed the papers to release the gift of the property.
- b. Fencing Project- On hold until next spring
- c. Status reports and updates:
 - 1). FBO –Not much activity this month- a normal February. Aztec is offline for maintenance. OVA is looking for alternative uses for the Aztec. Since Pease may be holding an air show, OVA will not be having their annual air show in August. Instead they are planning to have a large fly-in (Similar to what they had the first year they were in operation). Also, OVA is planning on hosting an Acrobatic competition in June (30 people have signed up for the competition). A decision has not been made on whether the airport will be closed during that time.
 - 2). Hangar Wait List- 51 Names
 - 3). Rotating Beacon is currently rotating white-white. Parts have been ordered and Dave Chase will repair.
 - 4). Bond Payment Issue- Fred talked with the Legislative Budget Office- he is currently waiting for an answer.
 - 5). Fuel Farm- Work is underway. Once the work is complete, DOT will notify DES for the re-issuance of the permit, which, once issued, will be good for 5 years.
 - 6). OVA Shed- In order to comply with the SWPPP, the shed needs to be either repaired or rebuilt. Currently, the contents of the shed are spilling out onto the ground.
 - 7). SAOC Terms- The list has been updated. We are waiting on Fred Hochgraf's letter from the Governor's office confirming his renomination.

3. New Business:

- a. New Sr. Aviation Planner- Carol Niewola began work for the Bureau on December 23, 2006. She is a former manager of the Auburn-Lewiston Airport in Maine and a Civil Engineer. Carol will be responsible for the Capital improvement Program for the state.
- b. Hangar letter to tenants were sent out requesting information regarding the deficiencies in their hangars.

c. OVA Contract Renegotiations and Airport Transfer

It was negotiated that a 5 year extension be granted to OVA. The DOT is currently processing the amendment to the current lease so that Governor and Council may approve the extension. Fred had some thoughts that would involve all users (including tie-downs) participating in the basic maintenance costs (snow removal) of the airport. This plan would have the owner, currently the state, take over the tie-downs and have the FBO oversee them. As part of the FBO contract, the operator would be compensated for them- so there would be no loss to the FBO. Fred says that this would avoid future problems in negotiating with a second FBO.

d. Next Meeting: March 30, 2006

e. Future Meeting Dates:

4. Non Public Session- None

5. Adjournment 10:30 am

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**